

## SUNY Cobleskill College Council Meeting-September 7, 2016

### Draft Minutes

**Council Members Present:** Chair, Olive Scott, Linda Cross, Barbara DiCocco, Phil King, Anne Myers, Richard Shultes, Sarah Peavey. Tracy Purcell -via conference call

**Council Members Excused:** Susan Rightmyer and Eric Stein

**Guests:** President, Marion Terenzio, Susan Zimmermann, Lois Goblet, Amy Healy, Irene Loucks, Bonnie Martin, and Wendy Gilman. Sandra Dinoto and Tim Purcell via conference call.

The meeting was called to order at 8:32 a.m. and was live streamed.

Approval of Minutes: A motion to approve the minutes from the May 11, 2016, meeting was made by Barbara DiCocco, seconded by Linda Cross, and carried.

### **Part 1**

#### **President Marion Terenzio**

President Terenzio updated the Council on the armed robbery which occurred on the campus on Saturday, September 3<sup>rd</sup> at approximately 9:45 p.m.

Victims used the Blue Light

Within minutes, six or seven law enforcement officials were on the scene

Suspects were apprehended within 20 minutes

Students and community were safe

Two emergency meetings to deal with it— emails sent out

Counseling and Residential Life have been involved

Penny Ploughman was contacted

#### Enrollment

Lower than last year with a two-year 9% decrease

The Committee on Fiscal Affairs and Strategic Planning (FASP)—is working with the administration to get through this year.

FASP—sub committee

A memo will be sent to the campus from the President outlining the enrollment and resource issues and a proposed 10 point plan to address the shortfalls.

Destination College - We are collecting information from the campus community regarding what makes a destination college. The information will be used to create the new strategic plan.

## SUNY Cobleskill's End of Year Report

On our website (live, not yet announced)

College Overview

Who we are

Academic Year in Review

New programs

Our Second Century

Our Mission

Dr. Scott will also post the two page Council report in the near future

## Budget

Will go out to campus after Council sees it

Built in a \$500,000 short fall for this year

Budgeted \$2 million with \$800,000 in reserves

"Tap Gap" is costing us \$1 million over 5 years

We have more students who need TAP than other institutions

SUNY's solution helped to keep the gap from getting bigger

Applied learning is an important learning tool but it is expensive to maintain the learning labs. The College is committed to applied learning and understands that some programs will not be revenue generating

Waiting for faculty vote to make applied learning a graduation requirement

Mission creep is a growing concern as competition for students across SUNY campuses intensifies. SUNY presidents discussed this issue at a meeting on 9/9/16 and asked SUNY system for assistance on how to address competition and mission creep.

## Waiver for Facilities Use

Fee structure in place for those who want to use the campus

Co-sponsored events with SGA—SGA must benefit from the event

Fee waiver for non-profit groups if event isn't a fund raiser

There will be charges for chairs, tables, cleaners, etc.

Cannot use state money for private funding

Must be a good steward of our own resources

## Naming Policy

Discussion regarding naming a scholarship without seed money

Council Member Phil King requested that the College consider a policy that honors a person through the hanging of a photo or plaque

Will review naming policy regarding the naming of scholarships without back up funding

Foundation has fund-raised for scholarships that haven't made full endowment

Currently a contract to collect up to \$10,000

Suggested names should be brought to the advancement office

## Campus Climate Survey - Diversity

Majority of faculty, staff and students are comfortable with the climate on campus as it pertains to welcoming people from diverse backgrounds

61% stated that we welcome diversity

21% stated that the campus is not open and welcoming

29% had no opinion

29% had witnessed bullying

21% had been victims of disrespectful behavior

The village could improve interactions with students

77% surveyed feel the classroom environment is safe

Lynn Berger in the HR department is working on a plan to address climate issues and to develop a proactive approach to how we related to each other and our students

## Chronicle of Higher Education's Great College to Work for Survey

Survey comes out once a year in March— results in July

400 Participants in survey which is sent to

All full time faculty members

All full time professional staff

And randomly sent to adjuncts and classified staff to participate

30% response rate

Angelika Hoehner suggested that we look back at survey results prior to 2011

Marked improvement from faculty and staff — perception has increased from 46 to 62%

## Facilities Update

Vice President Bonnie Martin provided a slide show consisting of:

Brickyard Point (including Brewhouse)

Stallion Barn

Draper/Pearson (new windows)

Registrar's office

Wellness Center

Prentice Serving area— (Pizza available for delivery to residence halls from 9pm-2am)

Ryder Hall—demolition

Ryder Hall corner stone had items in it-now on display in the Library

Auxiliary Services and Facilities have a great partnership

Council Member Linda Cross suggested that we contact the Sierra Club to apply for Eco green designation – Bonnie Martin will look into

Saved \$1million kilowatts of electricity

Saved 1 million gallons of water

Tons of waste to fertilizer

Biodigester will be constructed by mid-winter

Council Member Phil King asked about the percentage of adjuncts at the College

We have a 30/70 split with adjuncts vs. full time faculty

Our adjuncts have expertise in their fields

Request of breakdown of enrollment in different programs will be done at 3 week census

Capacity enrollment chart will be created

Provost, Executive Committee and FASP are looking into next step initiatives to target enrollment

Suspended structure to remove barriers that prevented faculty from being creative—now allows cross departmental collaborations in research, course work, etc.

Long range enrollment plans include

PTech—50 students per year on campus

Launching Cobleskill/Richmondville partnership

Currently four pathway partners approved in China—begin college in China, finish in Cobleskill

Summer programs—STEM, Ag Camp

Middle School Children are getting leadership opportunities as counselors

Incubator program—28 clients

### **Faculty Governance Update**

Motion to faculty for applied learning to be a graduation requirement-Vote in October

Curriculum Committee needs to approve batches of courses to be designated as applied learning

FASP—submitted Prioritization report to Dr. Terenzio

Sub group created to work on strategic plan

Faculty reviewed a START-UP NY application

Some concerns that internship opportunities weren't spelled out

Call for nominations for the positions of Presiding officer and Secretary of the Faculty Nomination deadline is September 30

As of now, one person is interested in Presiding Officer position

As of now, two people are interested in secretary position

### **Student Government Report**

SGA has held two meetings this semester—focus is on recruitment

Lost members due to graduation

Updated the handbook on club policies

Blood drive today from 11:00 a.m. - 6:30 p.m.

Ice Cream Social—lower attendance than they hoped for, but an overall success

Commuter lot table on September 13

1<sup>st</sup> Club Council Meeting tonight at 7:30 p.m.

### **Foundation Report (Tim Purcell via phone)**

Foundation audit is complete

Three new endowments in the works

Culinary Extravaganza is being planned

Foundation mini-retreat will be held on September 28<sup>th</sup>

**Alumni Report** (Sandra Dinoto via phone)

Excellent alumni participation in the county and state fairs

September 23-24<sup>th</sup> Homecoming

Revised Schedule

Parade, baseball and fireworks

Mayor has been informed

Businesses are being informed of parade

Athletic reception on September 23<sup>rd</sup>

Alumni Reception on September 24<sup>th</sup>

Alumni directory is out; good for networking and Alumni Strategic Plan

New section on the website with a better presence on line

Scholarship luncheon—September 20<sup>th</sup>

Invitations are out

Council Catered Dinner - September 21<sup>st</sup>—6:00 Upper Champlin

Council urged to invite a few community members

Council Members will send names to Chairman Scott

Three minute clip that was shown at Convocation will be shown at dinner

**Part II**

**Chair's Report**

Dr. Scott met with President Terenzio during the summer

September will be a busy month

Meeting dates for upcoming Council Meetings were distributed

Coby Farm tour after October business meeting

Tentative Meeting in November at Wellness Center. If time permits, tour Brickyard Point

Possible tour of the Child Care Center in February

**Old Business**

Naming Policy-

Changes will be made before a motion is made

**New Business**

Elections

Phil King's term as Vice Chair of the College Council expired

Motion to approve Tracy Purcell as Vice Chair of the College Council made by Barbara DiCocco. Motion made by Linda Cross, seconded by Richard Shultes and carried

Tracy Purcell's term as Secretary of the College Council expired

Motion to approve Anne Myers as Secretary of the College Council made by Barbara DiCocco. Motion made by Richard Shultes, seconded by Linda Cross, and carried

ACT conference-

Olive Scott and Tracy Purcell will attend

Travel Orders will need to be placed for reimbursement

Cabinet Strategic Initiatives

Council members appointed to act as liaisons to the following initiatives:

Advancement Office-Olive Scott, Susan Rightmyer

Performance Improvement Plan—follow up of the plan— Barbara DiCocco

Enrollment Executive Committee-Eric Stein

2 Year and 4 year programs—Anne Myers

Diversity—Tracy Purcell

Budget-Phil King, Richard Shultes

Great Colleges To Work For—Linda Cross, Barbara DiCocco

Council Members and President Terenzio went into Executive Session at 9:50. A motion to adjourn the regular meeting and go into executive session was made by Phil King, seconded by Barbara DiCocco, and carried.

A motion to adjourn the Executive Session at 10:10 was made by Anne Myers, seconded by Tracy Purcell, and carried.

**The next meeting will be held on October 19 in Knapp 203 at 8:30 a.m.**

**Respectfully submitted by,**

**Amy Healy and Irene Loucks**

**Distribution: College Council, Cabinet Members, Deans, Department Chairs, Presiding Officer of the Faculty, The Alumni Association, The College Foundation, Van Wagenen Library**