

SUNY COBLESKILL COLLEGE COUNCIL MEETING – November 4, 2015
DRAFT MINUTES

Council Members Present: Chair, Olive Scott; Linda Cross; Barbara DiCocco; Cliff Hay; Phil King; Tracy Purcell; Susan Rightmyer; Eric Stein; and Clara Richardson.

Excused: Virginia Kintz.

Guests: President Marion Terenzio, Susan Zimmermann, Steve Ackerknecht, Carol Bishop, Lois Goblet, Bonnie Martin, Tara Winter, Amy Healy, Sandra Dinoto, and Tim Purcell.

The meeting was called to order at 8:30 a.m. and was audio-taped.

Approval of Minutes: A motion was made to approve the minutes of the October 14, 2015 meeting. The motion was made by Tracy Purcell, seconded by Phil King, and carried.

PART I

President Marion Terenzio:

SUNY Excels

- SUNY Excels was submitted to SUNY on October 21.
- Students, faculty and staff should be commended for their excellent work.
- The status of the five white paper proposals submitted to SUNY should be known during the first week of December.

Transition Plan

- President Terenzio's transition plan was put on hold in August due to the SUNY Excels timeline.
- Transition plan will be rolled out at November 19 Town Hall Meeting.
- Faculty Governance, College Council input is critical.

Overview

- President Terenzio reported that DOB recently spent time on campus with VP of Operations, Bonnie Martin, and Facilities Director, Joe Batchelder.
- Discussion was held explaining why a 5 year capital plan is so critical; funding formula may be changed.
- The College must be good stewards of resources.
- The capital crew works on small projects; the crew has saved the College over \$2M.
- During winter break, the capital crew will begin phase one of the renovation of the Registrar's Office; EOP/CASE upgrades; Veteran's Lounge kitchenette upgrade.
- Recent projects include kennels, archive room, Old Gym.
- 40 students in the canine track in the animal sciences program.
- Council Member Phil King asked about occupancy of the livestock barn behind gas station; should be occupied soon.
- Meat processing lab equipment/holding area fence have been installed.
- Council Member Cliff Hay asked why the opening of the meat processing lab has taken so long.
- It is important to hire the right staff which has been done.
- USDA approval not easy and there is red tape involved.
- Processing should be underway shortly.
- President Terenzio attended SUNY COM Conference in NYC last week; Chancellor Zimpher laid out future initiatives.
- Work force Development is critical; SUNY Cobleskill will fare well.
- Chancellor Zimpher's goal is to reach 150,000 degrees by 2020.
- President Terenzio attended the American Association of State Colleges & Universities (AASCU) annual meeting in Austin, Texas from October 25 - 27.
- AASCU advocates for 450 member universities in Washington, D.C.

- President Terenzio reported that the 2016 Orange Carpet Recognition Event on October 16 was a great success and showcased the outstanding accomplishments of faculty and staff.
- President Terenzio and Council Member Tracy Purcell attended the alumni reception at the Saranac Brewery on October 17.
- The College and Community/Economic Stewardship for a Thriving Region event that was held at the College on October 15 was well attended; approximately 100 business leaders attended.
- A follow up economic summit will be held at the campus on November 17.
- SUNY Cobleskill will be the economic leader in the county.
- President Terenzio announced that she has been meeting with various students; with individuals and with clubs.
- The emeritus dinner that was held on October 19 was well attended and enjoyed by all.
- President Terenzio met recently with executives from the Daily Gazette. The publisher wants to partner with the College.
- The Green Industry Day will be held at the campus on November 6.
- President Terenzio will be discussing Agritourism at the Farmer's Museum on November 14.
- President Terenzio announced that this will be Vice President for Student Affairs, Steve Ackerknecht's, last College Council Meeting as he will be retiring at the end of the semester.
- Council Chair Olive Scott stated that Steve has been a hardworking and devoted employee who will be sorely missed.
- Steve Ackerknecht thanked the Council Members for their support and said that he will miss them in addition to students and colleagues; he stated that it has been an honor to serve this great institution.

Budget

- SUNY putting together submission to governor's office.
- Last year of 5 year tuition increase.
- Performance funding is a hot topic.
- Campus budget summary is on track.
- We went through budget cutting exercise; staff will not be cut.
- President Terenzio met with Fiscal Affairs Strategic Planning Committee (FASP).
- Vice President of Business and Finance, Carol Bishop, will be returning to SUNY Delhi at the end of the semester; this will be her last College Council Meeting at Cobleskill.
- The campus has benefitted greatly from Carol's vast budgetary knowledge and she will be missed.
- Carol Bishop thanked the Council for their support and she stated that she will miss her friends at SUNY Cobleskill.
- Council member Phil King thanked Carol for her contributions to the College.
- Tara Winter is chairing the search committee for Carol's replacement; finalists will be on campus during first few weeks of December.

Angelika Hoehner, Presiding Officer of the Faculty:

- No report.

Clara Richardson, President, Student Government Association:

- 44 clubs are currently chartered through Student Government.
- 2 confirmed interest groups:
 - Empire of Change (diversity interest group)
 - Busy Bees
- SGA submitted a strategic plan to Administration; they are assessing areas that need revisions.
- President Terenzio added the SGA Strategic Plan to SUNY Excels Plan.
- Community Trick-or-Treat Event: Clara reported that the event was incredible.
- There were over 1800 community members in attendance.
- 39 clubs were involved in making the event such a success.

- Clara reported that SGA was contacted by UUP and asked to sign a maintenance of effort bill regarding more tuition goes to classrooms; 250 students signed postcards that were sent to the Governor's office.
- SGA will co-sponsor the Empty Bowls event on November 15.
- SGA executive committee will attend the Joe Nichol's concert on November 13, as President Terenzio's guests.
- The second blood drive of the semester will be held on November 4.
- Clara reported that she has been meeting regularly with President Terenzio.
- President Terenzio will be putting together a campus-wide diversity group; Clara will send President Terenzio some suggested names.
- Student Government has been conducting new member outreach through unconventional and unique methods.

Tim Purcell, President, SUNY Cobleskill Foundation:

- Tim Purcell announced that \$30,000 has been received via pre-call campaign.
- Goal – 100% appeal from faculty and staff celebrating centennial.
- President Terenzio stated that it says a lot to potential donors if there is 100% participation.
- SUNY asks for % of giving in reports.
- Previously at 14% - has jumped to 19%; emphasized that any amount will be appreciated.
- Advancement will be hosting a First Friday on November 6 and will thank all campus staff and faculty for their donations.
- Due to inaugural events in April, the Culinary Extravaganza will be held in fall 2016.
- The next Foundation meeting will be held on November 12.
- The Foundation and Alumni Association will host a catered dinner on November 23.

Sandra Dinoto, President, SUNY Cobleskill Alumni Association:

- Sandra Dinoto reported that the alumni mixer held at Saranac Brewing on October 17 was a great success.
- The Alumni Association Board will hold a retreat in early December.
- An Alumni Association panel will speak to students tonight.
- President Terenzio offered to provide information regarding SUNY Excels.

PART II

Chair's Report:

- Dr. Scott reported that she attended the October 15 economic development event held at the campus.
- Dr. Scott stated that the key note speaker, Leslie Whatley, Executive VP of START-UP NY, did a superb job; the crowd listened intently to Ms. Whatley and was pleased that SUNY Cobleskill will take the lead as the economic development driver in Schoharie County.
- Dr. Scott, President Terenzio, and Tracy Purcell attended the ACT Conference at the Gideon Putnam from October 16 - 18.
- Chancellor Zimpher and BOT Chair, Carl McCall, gave forceful speeches.
- Senior Megan Trigg, Megan's family, Eric Stein, Barbara DiCocco, Phil King, and Steve Ackerknecht attended the ACT luncheon on October 17
- The College is extremely proud of Megan who was awarded an ACT scholarship.
- Dr. Scott stated that meeting regularly with President Terenzio and setting the Council Agenda has been very helpful and productive.
- College Council Members will tour the library after today's meeting.
- College Council Members will tour the canine facility after the April 13 meeting.

New Business:

- Dr. Scott announced that an Adhoc Committee consisting of President Terenzio, Amy Healy, Lois Goblet, Susan Rightmyer, Eric Stein, Phil King, and Tim Purcell met to discuss the campus naming policy.
- Draft naming policy ties in with SUNY policy; came directly from SUNY guidelines.
- President Terenzio recommended keeping the policy simple – took language verbatim from SUNY guidelines.
- Recognize in-kind donations; Council Member Phil King stated that we need to look at the entire picture and individuals; not just corporations.
- Council Member Eric Stein asked about maintaining a set number of years; “life of the asset v. permanently maintained” (remove permanently maintained).
- When a gift is given, is it enough to maintain and repair building? (remove 5%).
- Is there a conflict of interest if Foundation is asking for scholarship endowments?
- Council Member Cliff Hay asked who makes the decision?
- Answer: Foundation, VP Finance, College President – have a conversation with donor if it is necessary to modify language.
- Council approved the policy with amendments.
- Cabinet will make changes and send to SUNY.
- We will develop a survey and bring forth proposal after survey.
- Need input from campus, Foundation and Alumni boards.
- Eric, Susan, and Lois will get survey out to campus.

Council Members, President Terenzio, and Provost Zimmermann went into Executive Session at 9:20 am. A motion to adjourn into Regular Session at 10:15 am was made by Susan Rightmyer, seconded by Cliff Hay, and carried.

Council Members approved the following resolution as a result of issues raised during executive session. A motion to approve the resolution was made by Eric Stein, seconded by Linda Cross and carried:

Any outside agency or organization that wishes to seek support from SUNY Cobleskill regarding proposals, projects, etc. must direct the request directly to the Office of the President. The proposals will be reviewed using the following criteria.

1. The College has had input in the development of the proposal/project.
2. The College receives some benefit from the proposal/project.
3. The senior administration develop guidelines to evaluate the proposal.

A motion to adjourn the meeting at 10:25 was made by Phil King, seconded by Tracy Purcell, and carried.

The next meeting will be held on February 10, 2016, in Knapp 203, at 8:30 am.

**Respectfully submitted by,
Amy K. Healy**

Distribution: College Council, Vice Presidents, Deans, Department Chairs, Presiding Officer of the Faculty, The Alumni Association, The College Foundation, Van Wagenen Library.