

**AGREEMENT FOR A JOINT ADMISSIONS PROGRAM
BETWEEN
THE STATE UNIVERSITY OF NEW YORK
COBLESKILL
AND
THE STATE UNIVERSITY OF NEW YORK
INSTITUTE OF TECHNOLOGY AT UTICA/ROME**

The intent of this joint agreement is to define the procedures for a joint admissions program between the Graphic Design Technology program at SUNY Cobleskill and the Professional and Technical Communication Program at the State University of New York Institute of Technology at Utica/Rome.

This joint admissions program stipulates that upon admission to SUNY Cobleskill's A.A. degree program in Graphic Design Technology, students are guaranteed admission into the B.S. degree program in Professional and Technical Communication at the State University of New York Institute of Technology at Utica/Rome provided they complete the A.A. degree at SUNY Cobleskill and meet the criteria for admission to the Institute's B.S. degree program as outlined in this joint admissions agreement.

The program requirements for the Bachelor's degree at the Institute of Technology will be made available to all SUNY Cobleskill joint admission students at the time of their acceptance into this program.

GUIDELINES FOR THE JOINT ADMISSIONS PROGRAM

1. Students must apply for joint admissions status through the appropriate application form provided by SUNY Cobleskill, prior to graduating from SUNY Cobleskill.
2. On a semester basis (October 1 and March 1), SUNY Cobleskill will provide the Institute of Technology with a list of newly accepted students who have requested joint admissions status into the Professional and Technical Communication Program. Information, including the student's name, identification number, permanent address, two-year major, full or part-time status at SUNY Cobleskill, expected semester of entrance at the Institute, and other information needed to ensure joint admissions shall be included in the list.
3. The Institute of Technology will mail each new participating student at SUNY Cobleskill a notification of his/her acceptance into the joint admission program upon receipt of each new list (in no case, later than the end of the student's first semester at SUNY Cobleskill). The parameters and guarantees of the program will be outlined along with instructions the student must follow to maintain eligibility in the program. Copies of all acceptances will be sent to the Admissions Office at SUNY Cobleskill for informational purposes. The core requirements for acceptance into the Institute of Technology follow:

- A. Students must complete an A.A. degree program in the Graphic Design Technology program at SUNY Cobleskill with an overall GPA of 2.5. Students with less than a 2.5 GPA average must submit a portfolio for evaluation and may also be asked to submit a writing sample prior to consideration for acceptance.
- B. Students accepted into this program are required to submit a SUNY application or Intent to Enroll form to the Institute of Technology (which is used as an indication of their intention to exercise the joint admission option) during their final year of study at SUNY Cobleskill. For fall admission, an application to the Institute should be received at the SUNY Application Processing Center by March 1; for spring admission the deadline is November 1. In addition to filing an Institute of Technology application, an official transcript must be received by the Institute of Technology's Admissions Office. Such notification and provision of transcripts constitutes a completed update of the student's formal application to the Institute of Technology.
- C. Upon formal acceptance into the Institute of Technology, the student has the normal tuition deposit requirements to exercise the joint admissions option. Students who fail to meet the required deadlines for the joint admissions application or payment of deposit, but who remain interested in the B.S. program at the Institute, can be considered through the Institute's regular admissions process.

INSTITUTIONAL RESPONSIBILITIES

- 1. The State University of New York Institute of Technology agrees to provide the following for Communications and Graphic Design Technology Associate degree students at SUNY Cobleskill as they move through the joint admissions program:
 - A. A place will be reserved for the student in the Professional and Technical Communication program at the Institute of Technology. The student will be accepted with full junior standing and will be able to graduate in four semesters of full-time study in that program. These reservations will be made at the time the Institute receives its student lists from SUNY Cobleskill.
 - B. Students will receive periodic information about the Institute of Technology and the Professional and Technical Communication program and will be encouraged to attend selected Institute of Technology functions. Faculty from SUNY Institute of Technology will meet and review portfolios of all interested students in A.A. degree programs in Communications and Graphic Design Technology in February each year.
 - C. Students with sophomore standing and in good academic standing in the Communications and Graphic Design A.A. degree programs at SUNY Cobleskill may take up to eight (8) credits in the Professional and Technical Communication program at the State University of New York Institute of Technology.

2. SUNY Cobleskill agrees:


- A. To promote the joint admissions program in Professional and Technical Communication with the Institute of Technology in appropriate SUNY Cobleskill college publications and on the respective websites. In addition, to provide the necessary applications for students applying for joint admission to SUNY Cobleskill and the Institute of Technology.
- B. To provide an accurate list of newly accepted students (as defined on page 1, item 2 of this agreement) who have requested joint admissions to the Professional and Technical Communication program at the Institute of Technology.

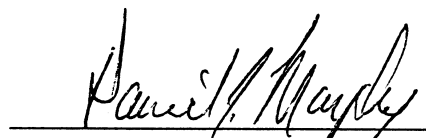
This agreement will go into effect January 2001. All current and future students enrolled in the Graphic Design Technology program at SUNY Cobleskill are eligible for the joint admissions program.


The above agreement will remain in effect for five years. All current and future students who apply to the Graphic Design Technology program at SUNY Cobleskill will be eligible to apply to be accepted under this joint admissions agreement. SUNY Cobleskill and the State University of New York Institute of Technology agree to assess this joint admissions program in Professional and Technical Communication on a regular basis to determine if it should be continued or amended.

**SUNY Institute of Technology
At Utica/Rome**


Marybeth Lyons
Director of Admissions


Dr. Russell L. Kahn, Chairperson
Department of Communication &
Literature



Dr. Daniel J. Murphy, Interim Dean
School of Arts and Sciences

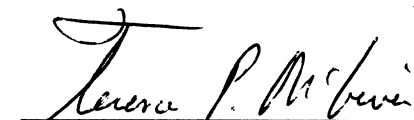

Dr. Ronald Sarner, Interim Executive
Vice President for Academic Affairs

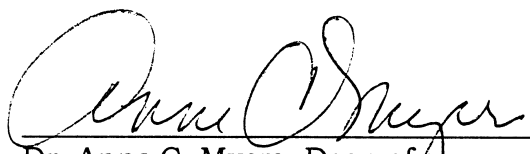

Dr. Peter J. Gagan, President

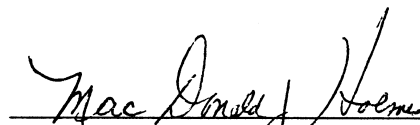
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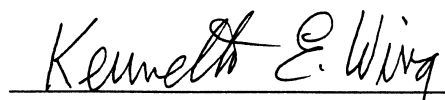
SUNY Cobleskill


Anita Wright
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Dr. Anne C. Myers, Dean of
Liberal Arts and Sciences


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Dr. Kenneth E. Wing, President

Date 12/21/00