After-hours call-ins of Facilities - When an unsafe condition exists due to a spill of liquids in a high traffic area such as a tile hallway or stairwell, every effort should be made to alert passersby to the hazard (post signs, place cones, stand there and provide verbal instruction) while simultaneously finding and requesting clean-up by the person responsible for the spill. If the responsible person cannot be found or is incapable/unwilling to clean, then a volunteer may complete the job. Absent that action, continue to keep passersby away while calling for Facilities Management (Boiler Room) to dispatch someone to clean the mess.

If the spill exists in an area that can be safely and effectively isolated, take that action and report the situation to Facilities Management by Boiler Room call along with a work order and voice mail so the situation can be rectified when crews next work.

If the person responsible for the spill (or the volunteer) who is cleaning the spill does not rectify the hazard, continue to keep passersby away while calling for Facilities Management (Boiler Room) to dispatch someone to clean the mess.

Special Note for Body Fluid Spills: Precautions should be taken when attempting to clean up after spills of body fluids including the use of rubber gloves, mask, absorbent/drying agents, and the like.