

Accessibility Roadmap Template

Background

SUNY colleges and universities increasingly utilize technology to facilitate everything from recruitment to instruction. Consistent with its long-standing commitment to diversity and inclusion, SUNY recognizes the growing responsibilities associated with this reliance on technology to assure that individuals with disabilities and individuals who are temporarily disabled have equitable access to electronic information resources. From purchasing and creating digital content to software, the focus is rightly placed on universal design, allowing all individuals to engage.

Instructions

SUNY Cobleskill recognizes that producing accessible technology products may require a significant commitment of resources and that accessibility remediation may require time to accomplish. This template aims to address all interface accessibility gaps, describe the timelines by which these gaps will be remediated, and provide recommended interim workarounds.

We ask that you complete the Roadmap provided on the next page as follows:

1. **Product/Vendor Information:** Provide the information requested
2. **Issue Description:** List each major accessibility issue for your product including the following:
 - Gaps identified in the Voluntary Product Accessibility Template (VPAT)
 - Gaps identified in other product support documentation
 - Gaps identified by a third-party accessibility evaluation report (where available)
3. **Current Status:** Enter one of the following values:
 - Open: The issue has not yet been resolved
 - Closed: The issue has already been resolved
 - I/P: The issue is currently under investigation
4. **Disposition:** Enter one of the following values:
 - Planned: The issue will be resolved
 - Deferred: The issue will not be resolved
 - I/P: The issue is currently under investigation
5. **Remediation Timeline:** Enter when you anticipate that the issue will be resolved
6. **Available Workarounds:** Describe the business processes that your company will offer or third-party products that consumers or campuses should consider to work around the issue
7. **Comments (optional):** Provide details/description regarding the issue
8. **Additional Information (optional):** Provide any additional discussion regarding accessibility plans

Accessibility Roadmap

Vendor/Product Information

Vendor Name	
Product Name	
Product Version	
Completion Date	
Contact Name/Title	
Contact Email/Phone	

Specific Issues

Issue Description	Current Status (Open, Closed, I/P)	Disposition (Planned, Deferred, I/P)	Remediation Timeline	Available Workarounds	Comments

Additional Information

--