

## Accepting your Awards from the Award Letter

Students should go to the Financial Aid Status area of Banner Web. This area gives students a comprehensive look at all of their financial aid information. Follow these instructions below if you want to accept your aid/loans.

- Log onto the Cobleskill Web site – [www.cobleskill.edu](http://www.cobleskill.edu)
- Click on **Current Students** on the top of the page
- Click on **Banner Web**
- Click on **‘Enter Secure Area’ or ‘Sign In’** (you may have to scroll to the bottom of the page)
- Enter User ID – this will be the Number at the top of your award letter that starts with 800.
- Enter your Cobleskill PIN number, which has been/will be provided.
- Click on **Financial Aid**
- Click on **Financial Aid Status**
- All students should now select 2017-2018 aid year and click submit
- Click blue **‘awarded’** link
- Click on the **Terms & Conditions** tab, read and accept terms and conditions.
- Click the **Accept Award Offer** tab
- Choose which awards to accept by using the drop down boxes and select **‘Submit Decision’**, or accept all awards by clicking **‘Accept full amount all awards’**. The following cannot be accepted or declined; Federal Pell Grant, Parent Plus Loan and New York State Tap Grant.
- If you are a first time loan borrower with SUNY Cobleskill and have accepted your Direct Loan you need to complete both Entrance Counseling and a Master Promissory Note (MPN) by logging onto [www.studentloans.gov](http://www.studentloans.gov) using your Federal Student Aid ID that you used on the FAFSA.

## Instructions for the Direct Parent Plus Loan

A Parent Loan will be processed when the parent completes one of the following steps:

- Log onto [www.studentloans.gov](http://www.studentloans.gov) using parent’s Federal Student Aid (FSA) ID and complete the **“Apply for a Plus Loan”** process. After being approved for the loan, they need to complete the MPN.