

**SUNY Cobleskill
Crime Incident Report Form**

This form should be completed by those individuals identified as “campus security authorities” who are required to report information they receive about specified crimes (described below) pursuant to the federal *Clery Act*. The information collected from these forms will be used to prepare a compilation of statistical crime information that will be included in the campus’ Annual Security Report.

It is the policy of the State University of New York to ensure that victims and witnesses to crimes are aware of their right to report acts to the police, and to report University policy violations to the appropriate office. However, if a reporting person requests anonymity, this request must be honored to the extent permitted by law. Accordingly, no information should be included on this form that would personally identify the victim without his/her consent.

University Police will use this form to determine the category of crime and location under which the crime should be reported according to the requirements of the *Clery Act*. Please forward this completed form to:

Chief of University Police
Johnson Hall

**Crimes that are required to be reported are: Murder, Manslaughter, Sex Offenses, Robbery, Burglary, Aggravated Assault, Arson, and Motor Vehicle Theft and Hate Crimes. Hate Crimes include any of the aforementioned crimes, and the following crimes, larceny, simple assault, intimidation, and destruction, damage or vandalism of property that show evidence of hate motivation and that the victim was selected because of actual/perceived race, gender, religion, national origin, disability, or sexual orientation. Domestic Violence, Dating Violence and Stalking*

Person Receiving Report: _____ **Phone:** _____

Report Made by:

Victim

Third Party Please identify relationship to victim: _____

Date and Time the Incident occurred: _____

Description of the Incident or Crime:

Location of Incident

Identify building name, address, etc.; be specific as possible:

The location where this incident occurred was:

- On campus, but not in student housing
- On campus student housing
- Off-campus affiliated property
- Off-campus public property immediately adjacent to campus
- Off-campus, NOT affiliate with or not adjacent to campus
- Unknown

Sex Offense

Was the crime a sexual offense? Yes No

If yes, were the victim and the assailant acquainted? Yes No

If yes, were either the victim or the assailant under the influence of alcohol or drugs?

Victim: No Yes – alcohol Yes - drugs

Assailant: No Yes – alcohol Yes - drugs

Hate Crimes

Was the incident motivated by hate or bias? Yes No

If yes, identify the category of prejudice:

Race Gender Ethnicity National Origin

Religion Disability Sexual Orientation Gender Identity

If yes, provide a brief explanation of the determination:

Domestic Violence, Dating Violence or Stalking

Relationship to Victim:

Acquaintance Intimate Partner Unknown Individual

Description of the Incident or Crime:

Alcohol, Drug and Weapons Violations

Check all that apply

Alcohol Drugs Weapons, describe _____

Number of individuals arrested or referred for campus disciplinary action: _____

Signature _____ **Date** _____